

**Board of Directors Meeting
1pm, Friday 26th July 2019
Held in the Cullen Room,
Science Road, Holmes Building,
MINUTES**

Board Directors Connor Wherrett, President, Lachlan Finch, Vice President, Maya Eswaran, Honorary Treasurer, Decheng Sun, Honorary Secretary, Zimeng Ye, Yinfeng Shen, Zizheng Bai, Nick Forbutt, Ruolin Ma, Caitlin Brown, Di Wang, Jane Drummond, Senate Appointed Director, Marie Leech, Senate Appointed Director.

USU Staff Alistair Cowie, Interim Chief Executive Officer, Infrastructure and Board Secretary, Sandra Hardy, Director of Human Resources, Tania Moroko, Interim Director of Sales Marketing, Jodi Tweed, Director of Student Programs, Jess Reed, Director of Operations, Rebecca Sahni, Director of Finance, Ashlea Wallington, Director of Entrepreneurship and Innovation, Angela Dwyer, Assisting Board Secretary

No# Details

The following minutes will be considered by the USU Board of Directors at the monthly Board Meeting that will be held on Friday August 2019

1. Meeting Open and acknowledgement of Country

The Chair opened the meeting at 1:05pm.

The Chair completed the Acknowledgement of Country Statement.

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1.1 Apologies and Leaves of Absence

An apology was noted for Jess Reed and an early departure was noted for Rebecca Sahni

B081/19 Resolved

To accept an Apology from Jess Reed and early departure

Maya Eswaran / Lachlan Finch

13 Accept/ 0 Against/ 0 Abstain

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1.2 Disclosure of Conflicts of Interest

There were no conflicts of interests.

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1.3 Minutes of the previous meeting

The board accepted the minutes of the previous meeting noting minor amendments

B082/19

Resolved

That the minutes of the previous meeting be accepted as a true and accurate record of proceedings –

Lachlan Finch / Jane Drummond

7 Accept/ 0 Against/ 6 Abstain

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2. Meeting Administration

2.1 Business Arising from the Minutes Not Addressed Elsewhere

No business arising from the minutes

2.2 Open Question Time

No open questions

2.3 Motions on Notice

2.3 Sexual Assault Policy

The policy has been developed to assist C&S and Student Program departments.

Connor has distributed and good to see little to no feedback on the policy from executives.

B083/19

Resolved

To accept the policy

Maya Eswaran / Marie Leech

13 Accept/ 0 Against/ 0 Abstain

2.3.2 Debates – Director's Report

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B084/19 Resolved

To accept the Director of Debate's Report and Recommendations contained therein

Recommendation 1: That the Board approves the Debates Directors Semester one report and approves to pay the semester one honorarium of \$2500

Maya Eswaran / Lachlan Finch

13 Accept/ 0 Against/ 0 Abstain

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3.2 Confidential Business

B085/19 Resolved

To move the meeting in camera –

Jane Drummond / Marie Leech

13 Accept/ 0 Against/ 0 Abstain

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B086/19 Resolved

To move the meeting out of camera –

Adam Torres / Jane Drummond

13 Accept/ 0 Against/ 0 Abstain

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3.3.1 Capex Request– USU Vehicles

The board discussed the USU fleet and the reasoning for proposing to purchase over leasing.

Resolved:

That that board approve the expenditure and amend the recommendation to purchase Toyota vehicles over LTD.

Recommendation 1:

That the board approves the purchase of 4 new G10 LTD vans for Host Co and Operations and one T10 Pro Ute for general USU business.

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B087/19 **Decheng Sun / Lachlan Finch**

13 Accept/ 0 Against/ 0 Abstain

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3.3.2 University Student Walk Out

Maya spoke of the National Union of Students has organised university student walkouts across the country on August 9, adding our voices to the growing calls for government action on climate change.

B088/19 **Resolved**
That the board accept the recommendation

Recommendation:
That the USU:

1. Notes our ongoing commitment to sustainability, including our ethical investments policy
2. Supports the University student walkout and supports University of Sydney students walking out of class to attend the action
3. Authorises the USU to broadcast and advertise the event on our channels
4. Will write a letter to the University encouraging their support of the action.

That the USU will support the Student Walk Out on the 9th August

Maya Eswaran / Decheng Sun

13 Accept/ 0 Against/ 0 Abstain

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The President requested to break meeting order and move to 4.2 Financial Report.

B089/19 **Resolved**

Lachlan Finch / Yinfeng Shen

13 Accept/ 0 Against/ 0 Abstain

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4. Matters for Discussion

4.2 Finance Report

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The report has taken as read. Rate rise for casual wage was introduced higher than budgeted.

The board discussed YTD profit and loss statement. Functions (HostCo) are looking to have a high variance. HostCo is on the positive with Jess' management.

Balance sheet, work in progress between April and May there has a huge drop off. Only when a project is complete it goes into the fixed cost register.

Investment such as footbridge increased sales by 40%.

Capital growth is useful but would like to see per year

B090/19

Resolved

Recommendation: That the Board note the report.

Marie Leech / Jane Drummond

13 Accept/ 0 Against/ 0 Abstain

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4.1 Interim CEO's Report

The report was taken as read.

B091/19

Resolved

To approve of the CEO's Report and the recommendations contained therein –

Recommendation 1: That the Board note the report.

Ruolin Ma / Yinfeng Shen

13 Accept/ 0 Against/ 0 Abstain

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4.3 Sales and Marketing Report

The report was taken as read. Tania spoke of her report and the focus of membership moving forward.

The board asked of the implications of the Tsingtoa relationship. It doesn't look to be an area that will have a lot of impact.

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Sponsorship overall for the year is lower although working on a more strategic plan. Although in a good position for the year.

B092/19 Resolved

To accept the Sales and Marketing report and the recommendations contained therein –

Recommendation 1: That the Board notes the report

Lachlan Finch / Marie Leech

13 Accept/ 0 Against/ 0 Abstain

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4.4 Operations Report

The report was taken as read. Alistair acknowledged Jess' hard work and seeing results.

B093/19 Resolved

To accept the Operations Report and the recommendations contained therein –

Recommendation: For Board Directors to note the report

Maya Eswaran / Jane Drummond

13 Accept/ 0 Against/ 0 Abstain

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4.5 Student Programs Report

The report was taken as read.

Jodi spoke of the background work in the time between semester. Seeing lots of interest in our recently developed event.

The board discussed the number of clubs able to attend welcome day. Which sees a waiting list as 130 as unfortunately there isn't enough space for more clubs to be involved. Corporates don't take stall away from C&S, although an opportunity to look at expanding.

Creative Awards has seen a lot of growth from 2016 seeing only 36 to 106 entries this year.

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B094/19 Resolved

To accept the Student Program Report and the recommendations contained therein -

Recommendation:

That the Board notes the report

Lachlan Finch / Marie Leech

13 Accept/ 0 Against/ 0 Abstain

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Liliana requested an early departure

B095/19 Resolved

Liliana Tai departed 2:51pm

Yinfeng Shen / Caitlin Brown

13 Accept/ 0 Against/ 0 Abstain

4.6 Infrastructure Report

The report was taken as read. A lot of exciting projects in the making.

B096/19 Resolved

That the Board notes the report and recommendations contained therein-

Recommendation: For Board Directors to note the report

Nick Forbutt / Lachlan Finch

13 Accept/ 0 Against/ 0 Abstain

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4.7 Innovations and IT Report

The report was taken as read.

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Ashlea highlighted the success of proto. The board discussed Bright ideas moving to Incubate, which is to use the lenses of design thinking and entrepreneurship to rethink and redesign this program.

B097/19 Resolved

To accept the Innovation Programs, report and the recommendations contained therein –

Recommendation: That the Board note this report

Yinfeng Shen /Lachlan Finch

13 Accept/ 0 Against/ 0 Abstain

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4.8 Honorary Secretary's Report

The Secretary's Report was taken as read.

B098/19 Resolved

To accept the Honorary Secretary's Report and the recommendations contained therein –

Recommendation1: That the Board note the report.

Nick Forbutt / Zizheng Bai

13 Accept/ 0 Against/ 0 Abstain

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4.9 Honorary Treasurer's Report

The Treasurer's Report was taken as read.

Really great Wom*n's room renovation. The reserves policy was discussed and getting a draft copy to the board to review.

B099/19 Resolved

To accept the report and the recommendations contained therein.

Recommendation: That the Board note the report.

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13 Accept/ 0 Against/ 0 Abstain

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4.10 Vice President's Report

The Vice President's Report was taken as read.

Lachlan thanked Jodi and Kiriti for the work on the new funding model and is really excited to see the results that come from this.

B100/19 Resolved

To accept the Vice President's report and the recommendations contained therein.

Recommendation: That the Board note the report.

Caitlin Brown / Yinfeng Shen

13 Accept/ 0 Against/ 0 Abstain

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B101/19 Resolved

To move the chair to the Vice President, Lachlan Finch, for the President to speak to her report –

Maya Eswaran / Jane Drummond

13 Accept/ 0 Against/ 0 Abstain

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4.11 President's Report

The President's report was taken as read.

Connor spoke of the importance of opening the line of communication to students and creating a culture of engagement with the board.

B102/19 Resolved

To accept the President's report and the recommendations contained therein.

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Recommendation 1: That the Board accept the President's report.

Decheng Sun / Maya Eswaran

13 Accept/ 0 Against/ 0 Abstain

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B103/19

Resolved

To move the chair back to the President, Connor Wherrett

Decheng Sun / Yinfeng Shen

13 Accept/ 0 Against/ 0 Abstain

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5. Matters for Noting

5.1 Minutes of the Debates Committee

Noted

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5.2 Work Health and Safety

Noted

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5.4 Board and Committee Financials

The Board and Committee Financials were noted.

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5.5 Other Matters for Noting

There were no other matters for noting

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6. Close of Meeting

6.1 Matters for Disclosure

There were no matters for disclosure.

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6.3 Next Meeting

Next meeting will be 30th August in the Cullen Room

There being no further business, the board meeting closed 3:06pm

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