



Minutes of a meeting of the University of Sydney Union Board of Directors held on Friday November 29th in the Cullen Room, Holme Building, University of Sydney

Present	Connor Wherrett Lachlan Finch Maya Eswaran Decheng Sun Zimeng Ye Yinfeng Shen Zizheng Bai Nick Forbutt Ruolin Ma Caitlin Brown Di Wang, Jane Drummond Marie Leech Liliana Tai	President and Chair Vice President Honorary Treasurer Honorary Secretary Director Director Director Director Director Director Director Director Senate Appointed Director Senate Appointed Director Immediate Past President
Staff in attendance	Alexis Roitman Alistair Cowie Sandra Hardy Tania Moroko Jodi Tweed Jess Reed Rebecca Sahni Ashlea Wallington Angela Dwyer	CEO and Company Secretary Director of Facilities Director of People & Culture Director of Marketing; Director of Business Dev Director of Student Programs Director of Operations Director of Finance Director of Entrepreneurship & Innovation Assisting Board Secretary
1. Meeting Open and acknowledgement of Country		
	The Chair opened the meeting at 1:06pm and delivered the Acknowledgment of Country.	
	1.1 Apologies and Leaves of Absence	
	An apology was noted from Cady Brown and late arrival for Liliana Tai. Tania Moroko, Ashlea Wallington and Jess Reed requested early departures by 3pm	
B175/19	Resolved	
	To approve an apology from Cady Brown and a late arrival from Liliana Tai. <i>Jane Drummond / Maya Eswaran</i> 12 For / 0 Against / 0 Abstain	
	1.2 Disclosure of Conflicts of Interest	
	There were none.	



	<p>1.3 Minutes of the previous meeting</p> <p>The minutes were accepted with the amendment of the recommendation in the President's Report</p>
B176/19	<p>Resolved</p> <p>That the minutes of the previous meeting, as amended, be accepted as a true and accurate record of proceedings.</p> <p><i>Marie Leech / Maya Eswaran</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>2. Meeting Administration</p>
	<p>2.1 Business Arising from the Minutes Not Addressed Elsewhere</p> <p>There was none.</p>
	<p>2.2 Open Question Time</p> <p>No questions were asked.</p>
	<p>2.3 Motions on Notice</p>
	<p>2.3.1 Proposed Change to the Regulations</p> <p>Decheng spoke to the change to the regulation. Highlighting the change on notice which is the Student Leadership Positions and wording to appointment more positions if necessary and including the Multilingual Pulp editor.</p> <p>Maya asked to amend the written number to reflect the change which will be three (3).</p>
B177/19	<p>Resolved</p> <p>That the board accept the proposed changes to the USU Regulations</p> <p><i>Decheng Sun / Irene Ma</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>2.3.2 Revised Sponsorship Policy</p> <p>The President spoke of the changes to the policy, specifically covering gambling and animal cruelty. No sponsorship will be engaged in these areas moving forward.</p>
B179/19	<p>Resolved</p>

	<p>To accept the Revised Sponsorship Policy</p> <p><i>Connor Wherrett / Nick Forbutt</i></p> <p>12 For / 0 Against / 0 Abstain</p>
<p>3. Matters For Decision</p>	
	<p>There were no major strategic decisions</p>
<p>3.2 Confidential Business</p>	
B180/19	<p>Resolved</p> <p>That the meeting move <i>in camera</i>.</p> <p><i>Eve Wang / Irene Ma</i></p> <p>12 For / 0 Against / 0 Abstain</p>
B181/19	<p>Resolved</p> <p>That the meeting move out of camera</p> <p><i>Lachlan Finch / Jane Drummond</i></p> <p>12 For / 0 Against / 0 Abstain</p>
<p>3.3 Other Decisions</p>	
<p>3.3.1 Account Signatories</p> <p>The Director of Finance spoke to adding the new CEO and removing the past CEO to the outlined accounts.</p>	
B182/19	<p>Resolved</p> <p>That the signatories for the USU's CBA account to remove Andrew Woodward and add Alexis Roitman.</p> <p><i>Benny Shen / Jane Drummond</i></p> <p>12 For / 0 Against / 0 Abstain</p>
<p>4. Matters for Discussion</p>	
B183/19	<p>4.1 CEO Report</p> <p>Alistair Cowie thanked for the opportunity and support during period of Interim CEO. Acknowledging the rewarding and wonderful opportunity and welcoming the new CEO, Alexis.</p>



	<p>Alistair highlighted the current positive financial position.</p> <p>Alistair spoke of some achievements from October; such as updated sponsorship policies, the constitution and the Affiliation Agreement. SSAF allocations were both positive and negative. Pleased that free membership has been extended until next year. How the funds are distributed was disheartening and saw many projects not see funding.</p> <p>The Board asked if the USU have considered to meet with the other student organisations regarding the SSAF funding going towards facilities rather than the Unions.</p> <p>Marie Leech extended a sincere gratitude to Alistair for stepping up to the role of CEO.</p>
B184/19	<p>Resolved</p> <p>That the report of the Interim CEO be noted and the recommendations contained therein be adopted:</p> <p><i>Irene Ma / Marie Leech</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.2 Finance Report</p> <p>The Director of Finance highlighted the last quarter of the year, acknowledging some short fall caused by the lack of students on campus. In November, the Finance team will check to see how the USU is tracking and are hoping to come close to budget. Highlighted currently sitting at \$158,000 better than budget.</p> <p>Irene asked for a graph on income for the USU and how it is allocated. Stripped down per department to be included in the report.</p>
B185/19	<p>Resolved</p> <p>That the report of the Finance Director be noted.</p> <p><i>Lachlan Finch / Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p><i>The President Welcomed Dr Susanna Scarparo, Pro-vice Chancellor of Student Life at 2:01pm</i></p> <p>Susanna spoke of the Student Experience program, her background and how the Student Experience program can work alongside the USU.</p>

	<p>Susanna spoke of The University of Sydney developing a program in Student Experience. The vision is to have the students in the centre with the journey starting before applying from University right through to Alumni. Case management approach in both digital management and face to face. Looking at improving the digital space to engage with students.</p> <p>The program are doing what they can on the campus to create a safe environment for the Students at USYD. Teaching not just what you need to learn but also what you want to learn as well. Diverse approaches to learning.</p> <ul style="list-style-type: none"> • Engaging students with one another <p>What are the plans for Clubs and Societies</p> <ul style="list-style-type: none"> • Introducing a policy to ensure everyone on the USYD premises is registered either with USU or USYD • Spaces – Infrastructure – working group with the USU, SSUF, CIS and Student life to work out – recognisable spaces. • Social connection, Identity front of the agenda. <p>Maya stated that it is refreshing to see someone in this role and appreciate coming to meet the USU.</p> <p>Setting up leadership awards. SSAF is another area to discuss at the start of the year, student life grants, willing to open up further to include the USU.</p> <p><i>Susanna left the room 2:28pm</i></p>
	<p><i>2:28pm The meeting returned to the agenda</i></p>
	<p>4.4 Operations Report</p> <p>Director of Operations highlighted that YTD still seeing strong results. HostCo has turned a profit for the first time in the year.</p>
<p>B186/19</p>	<p>Resolved</p> <p>That the report of the Director of Operations be noted.</p> <p><i>Benny Shen / Lachlan Finch</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.5 Sales and Marketing</p> <p>The Director of Sales and Marketing highlighted the current membership numbers, currently sitting at 28,608 members and moving along rapidly.</p>
<p>B187/19</p>	<p>Resolved</p>



	<p>That Sales and Marketing report be accepted.</p> <p><i>Benny Shen/ Nick Forbutt</i></p> <p>12 For/ 0 Against/ 0 Abstain</p>
	<p>4.6 Infrastructure Report</p> <p>The Director of Infrastructure noted the report as read. The board questioned 98 Darlington Road.</p> <p>No change to childcare currently.</p>
<p>B188/19</p>	<p>Resolved</p> <p>That the Infrastructure report be noted.</p> <p><i>Maya Eswaran / Zimeng Ye</i></p> <p>12 For / 0 Against/ 0 Abstain</p>
	<p>4.7 Entrepreneurship and Innovation Report</p> <p>Entrepreneurship and Innovations Director spoke of the Bright Ideas program; grants are opening at Welcome Week for the upcoming year. Previous provided money but need more scope for the project moving forward.</p> <p>Regarding the CRM, the board asked when the team would come onsite to assess, which was confirmed would be in January. Looking to be positioned in either Holme or Manning to ensure the most central location; and currently aiming for a semester two delivery.</p> <p>Jane questioned CRM approval path. Jane suggested a CAPEX request would be essential for this program which would need to be resolved at the 2020 budget meeting. Ashlea confirmed that approval will be required by next week to start in January.</p>
<p>B189/19</p>	<p>Resolved</p> <p>That the report of the Entrepreneurship and Innovations be noted.</p> <p><i>Lachlan Finch / Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.8 People and Culture Report</p> <p>The Director of People and Culture congratulated the P&C team of the Health and Wellbeing Month and will encourage for the USU to apply for the grant again moving forward.</p>



B190/19	Resolved That the report of the Director of People and Culture be noted. <i>Oscar Shen / Marie Leech</i> 12 For / 0 Against / 0 Abstain
	4.9 Student Programs Report The Head of Student Programs noted the condolence recommendation to the late Theodore Lillicrap who was an active member of Vege Soc and passed away suddenly earlier this month. Irene Ma proposed MAD-a-thon to be right after the mid semester break, which will be discussed at CCE. Suggesting a breakeven point for the charity, keeping in mind the costs have included websites, collateral and brand ID. Liliana suggested looking closely at the Idea of MAD-a-thon questioning if now is the right time to launch the initiative. This discussion will be reviewed in more depth at CCE. Connor recommended to thank Angela for her work as secretary.
B191/19	Resolved That the Board extend its condolences, and those of the student club members from VegeSoc, to the family of the late Theodore Lillicrap who was an active member of the society and passed away suddenly earlier this month. That the board also extend its condolences to the members of the society who were close friends of Theodore. Also to thank Angela Dwyer for her service to the USU. <i>Jane Drummond/ Nick Forbutt</i> 12 For / 0 Against / 0 Abstain
	4.9 Honorary Secretary's Report The Secretary spoke to the report proposing to amendment recommendation 2 to reflect Irene Ma as a voting member of the Clubs and Societies Committee. Decheng extended his thanks to all that attended the club panel.
B192/19	Resolved



	<p>That the report of the Honorary Secretary be accepted and that the Board appoint Irene Ma as a voting member of the Clubs and Societies Committee</p> <p><i>Nick Forbutt / Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.10 Honorary Treasurer’s Report</p> <p>The Honorary Treasurer welcomed Alexis and thanked AI for all of his work.</p> <p>Announcing hosting the budget session next week and the Board Budget meeting the following week.</p>
B193/19	<p>Resolved</p> <p>That the report of the Honorary Treasurer be noted.</p> <p><i>Irene Ma/ Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.11 Vice President’s Report</p> <p>The Vice President spoke of the successful month of October thanking the Operational Staff for facilitating and participating in the OzHarvest anniversary event.</p>
B194/19	<p>Resolved</p> <p><i>Nick Forbutt / Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
B195/19	<p>Resolved</p> <p>That the Chair be moved to the Vice President.</p> <p><i>Marie Leech / Nick Forbutt</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.12 President’s Report</p>
	<p>The President thanked Alistair for his support in the transition between CEO’s and welcomed Alexis as the new CEO.</p> <p>Also noted the wonderful Alumni, Liv Ronan for volunteering her time to be part of the CEO recruitment process.</p>



	<p>Connor spoke of the recent presentation to the senate and looks forward to support from this area in the future.</p> <p>Liliana complimented Connor for his work and handling the CEO recruitment process with grace and maturity and thanked Alistair for stepping up and doing a great job.</p> <p>Welcoming Alexis to the USU. Alexis thanked all involved in the recruitment process.</p>
B196/19	<p>Resolved</p> <p>That the Chair be moved to the President.</p> <p><i>Irene Ma / Benny Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	5. Matters for Noting
	5.1 Minutes of the Debates Committee
B197/19	<p>Resolved</p> <p>That the Board note the Minutes of the Debates Committee Meeting of and accept the recommendations contained therein.</p>
	5.2 Work Health and Safety
B198/19	<p>Resolved</p> <p>That the Board note the Minutes of the Work Health and Safety Committee Meeting and accept the recommendations contained therein.</p>
	5.4 Board and Committee Financials
	<p>The Board and Committee Financials were noted.</p>
B199/19	<p>Resolved</p> <p>That the September financial position of the Board and Committees be noted.</p>
	5.5 Other Matters for Noting
	<p>There was none.</p>
	6. Close of Meeting
	<p>There being no further business, the board meeting closed at 2:59pm.</p>
	6.1 Matters for Disclosure



	There was none.
	6.3 Next Meeting Next meeting will be the Budget Board Meeting, held on the 6 th December 2019