

MINUTES

MEETING: BOARD OF DIRECTORS

HELD ON: 30 July 2021

TIME: 1:02pm to 2:56pm

LOCATION: Online via Zoom

BOARD OF DIRECTORS

Prudence Wilkins-Wheat	President, Chair	Present via audio visual link
Ruby Lotz	Vice President	Present via audio visual link
Benjamin Hines	Honorary Treasurer	Present via audio visual link
Kailin (Vikki) Qin	Honorary Secretary	Present via audio visual link
Belinda Thomas	Director	Present via audio visual link
Telita Goile	Director	Present via audio visual link
Isla Mowbray	Director	Present via audio visual link
Cole Scott-Curwood	Director	Present via audio visual link
David Zhu	Director	Present via audio visual link
Du Du	Director	Present via audio visual link
Nicholas Comino	Director	Present via audio visual link
David Wright	Senate Appointed Director	Present via audio visual link
Marie Leech	Senate Appointed Director	Present via audio visual link
Irene Ma	Immediate Past President	Present via audio visual link

USU STAFF

Andrew Mills	Chief Executive Officer	In attendance via audio visual link
Rebecca Sahni	Director of Finance	In attendance via audio visual link
Oliver Harding	Assistant Board Secretary	In attendance via audio visual link

OBSERVERS

Emily Graetz	Pulp	In attendance via audio visual link
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MINUTES

1. Opening
1.1 The meeting opened at 1:02 PM The Chair delivered the Acknowledgement of Country.
1.2 Apologies and Leaves of Absence There were no apologies or leaves or absence.
1.3 Disclosure of Conflicts of Interest There were no disclosures of conflicts of interest.
2. Meeting Administration
2.1 Minutes of the Previous Meeting The ordinary Minutes of the BOARD OF DIRECTORS held on 28 June 2021 was tabled and taken as read. Resolved B069/21: That the BOARD OF DIRECTORS approves the minutes of the previous meeting en bloc. Mover: Marie Leech Seconder: Ruby Lotz 7 For / 0 Against / 6 Abstain (first year Directors)
2.2 Business Arising from the Minutes Not Addressed Elsewhere No business arising from the Minutes not addressed elsewhere.
2.3 Motions on Notice No motions on notice.
3. Matters for Discussion
3.1 CEO/Secretariat Report Belinda Thomas asked for an update on the refurbishment of the Secretariat office. Andrew Mills noted the delay with this due to COVID-19 requirements. Resolved B070/21: That the BOARD OF DIRECTORS notes the Report.

That the BOARD OF DIRECTORS accepts the report as read and tabled.

Mover: Vikki Qin

Seconder: Belinda Thomas

13 For / 0 Against / 0 Abstain

3.2 Finance and IT Report

Prudence Wilkins-Wheat asked for confirmation that the \$120k approved for capex was appropriate to be used given the lockdown measures. **Andrew Mills** noted that the common room was deemed as necessary for capex expenditure and that other capex was placed on hold for now.

Ruby Lotz questioned the variance in budget in membership, marketing, and sponsorships. Andrew noted that variance was due to unrealistic budgeting for colleges which has been reforecast due to COVID.

Resolved B071/21:

That the BOARD OF DIRECTORS notes the Report.

That the BOARD OF DIRECTORS accepts the report as read and tabled.

Mover: David Zhu

Seconder: Telita Goile

13 For / 0 Against / 0 Abstain

3.3 USU Activity Report

USUeats is providing approximately 200 Lockdown lunches a week for students and has kept chefs in work during lockdown.

Holme building has undergone maintenance in the Courtyard during lockdown. This work is to clear a blockage in a drain that has resulted in flooding to the elevator well.

USU is in the semi-finals for Worlds Debating Championships. Welcome Fest Sem.2 will be held entirely virtually. In an effort to increase clubs and societies activities on campus post-lockdown, Manning will be available for club bookings.

P&C headlines

- Employment hero has been implemented
- Staff newsletter launched
- Review of casual workers in line with legislation changes

Jess Reed noted the positivity that casuals have felt with the communication and transparency from management.

Andrew Mills noted the University has been positive in USU converting new bookable spaces for clubs and societies.

Cole Scott-Curwood asked how USU manages the WHS component of contractors. Jess noted that USU has a WHS induction program and only selects contractors from an approved list (approved by the University)

Resolved B072/21:

That the BOARD OF DIRECTORS accepts the report as read.

Mover: Cole Scott-Curwood

Seconder: Belinda Thomas

13 For / 0 Against / 0 Abstain

3.4 Report of the Honorary Secretary

Resolved B073/21:

That the BOARD OF DIRECTORS accepts the report as read.

Mover: David Zhu

Seconder: Marie Leech

13 For / 0 Against / 0 Abstain

3.5 Report of the Honorary Treasurer

Resolved B074/21:

That the BOARD OF DIRECTORS accepts the report as read.

That the BOARD OF DIRECTORS accepts the recommendations en bloc.

Mover: Isla Mowbray

Seconder: Telita Goile

13 For / 0 Against / 0 Abstain

3.6 Report of the Vice President

Resolved B075/21:

That the BOARD OF DIRECTORS accepts the report as read.

Mover: Belinda Thomas

Seconder: Vikki Qin

13 For / 0 Against / 0 Abstain

3.7 Report of the President

Motion: That the Chair moved to Ruby Lotz.

Mover: Marie Leech

Seconded: David Wright

13 For / 0 Against / 0 Abstain

Prudence Wilkins-Wheat noted the report as Read.

Resolved B076/21:

That the BOARD OF DIRECTORS accepts the report as read.

Mover: Vikki Qin

Seconded: Belinda Thomas

13 For / 0 Against / 0 Abstain

Motion: That the Chair be moved back to Prudence Wilkins-Wheat.

Mover: Cole Scott-Curwood

Seconded: Marie Leech

13 For / 0 Against / 0 Abstain

3.8 Other Matters for Discussion

3.8.1 Report of the Director of Debates.

Tabled and noted.

Recommendation: Sweeny Hughes be paid his honorarium.

Resolved B077/21:

That the BOARD OF DIRECTORS accept recommendation and report en bloc.

Mover: Belinda Thomas

Seconder: Telita Goile

4. Open Question Time

Emily Graetz asked for clarification on the DSP policy. **Prudence Wilkins-Wheat** responded that the DSP update was to give more clarity and detail to the roles and responsibilities of the Director of Student Publications. **Andrew Mills** also noted that with the induction training it was important to update this policy.

Emily asked if a date has been set for Radical Sex & Consent Week. Prue responded that the date has originally been set for Week 2 of Semester 2, but now to be online and the new date to be set by the Women's Collective.

Emily asked about if CathSoc have completed the empathy training. Prudence & Andrew noted that As of 30 July, the CathSoc has not currently undergone the training and therefore remained under suspension.

5. Matters for Decision

5.1 Election of the Disabilities Portfolio Holder

Telita Goile nominated **herself** and accepted the nomination.

Prudence Wilkins-Wheat support the nomination.

The Returning Officer declared **Telita Goile** as provisionally elected as the Disabilities Portfolio Holder.

5.2 Confidential Business

Resolved B078/21:

That the BOARD OF DIRECTORS moves in camera.

Mover: Ben Hines

Seconder: Marie Leech

13 For / 0 Against / 0 Abstain

6. Matters for Noting

Resolved BC031/21:

Pursuant to resolution B078/21, the Board moved out of camera at 3:23pm.

Mover: Belinda Thomas

Seconder: Ruby Lotz

13 For / 0 Against / 0 Abstain

7. Close of Meeting

7.1 Next Meeting

The next meeting of the BOARD OF DIRECTORS is held on Friday 27 August 2021 at 1:00pm online via audio visual link.

The meeting closed at 2:56pm.