# MINUTES

## MEETING: BOARD OF DIRECTORS

**HELD ON:** 30 July 2021  
**TIME:** 1:02pm to 2:56pm  
**LOCATION:** Online via Zoom

### BOARD OF DIRECTORS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Present via audio visual link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prudence Wilkins-Wheat</td>
<td>President, Chair</td>
<td></td>
</tr>
<tr>
<td>Ruby Lotz</td>
<td>Vice President</td>
<td></td>
</tr>
<tr>
<td>Benjamin Hines</td>
<td>Honorary Treasurer</td>
<td></td>
</tr>
<tr>
<td>Kailin (Vikki) Qin</td>
<td>Honorary Secretary</td>
<td></td>
</tr>
<tr>
<td>Belinda Thomas</td>
<td>Director</td>
<td></td>
</tr>
<tr>
<td>Telita Goile</td>
<td>Director</td>
<td></td>
</tr>
<tr>
<td>Isla Mowbray</td>
<td>Director</td>
<td></td>
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<tr>
<td>Cole Scott-Curwood</td>
<td>Director</td>
<td></td>
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<tr>
<td>David Zhu</td>
<td>Director</td>
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<td>Du Du</td>
<td>Director</td>
<td></td>
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<tr>
<td>Nicholas Comino</td>
<td>Director</td>
<td></td>
</tr>
<tr>
<td>David Wright</td>
<td>Senate Appointed Director</td>
<td></td>
</tr>
<tr>
<td>Marie Leech</td>
<td>Senate Appointed Director</td>
<td></td>
</tr>
<tr>
<td>Irene Ma</td>
<td>Immediate Past President</td>
<td></td>
</tr>
</tbody>
</table>

### USU STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Present via audio visual link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Mills</td>
<td>Chief Executive Officer</td>
<td>In attendance via audio visual link</td>
</tr>
<tr>
<td>Rebecca Sahni</td>
<td>Director of Finance</td>
<td>In attendance via audio visual link</td>
</tr>
<tr>
<td>Oliver Harding</td>
<td>Assistant Board Secretary</td>
<td>In attendance via audio visual link</td>
</tr>
</tbody>
</table>

### OBSERVERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Present via audio visual link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily Graetz</td>
<td>Pulp</td>
<td>In attendance via audio visual link</td>
</tr>
</tbody>
</table>
## 1. Opening

1.1 The meeting opened at 1:02 PM

The Chair delivered the Acknowledgement of Country.

### 1.2 Apologies and Leaves of Absence

There were no apologies or leaves of absence.

### 1.3 Disclosure of Conflicts of Interest

There were no disclosures of conflicts of interest.

## 2. Meeting Administration

### 2.1 Minutes of the Previous Meeting

The ordinary Minutes of the BOARD OF DIRECTORS held on 28 June 2021 was tabled and taken as read.

**Resolved B069/21:**
That the BOARD OF DIRECTORS approves the minutes of the previous meeting en bloc.

**Mover:** Marie Leech  
**Seconder:** Ruby Lotz  
7 For / 0 Against / 6 Abstain (first year Directors)

### 2.2 Business Arising from the Minutes Not Addressed Elsewhere

No business arising from the Minutes not addressed elsewhere.

### 2.3 Motions on Notice

No motions on notice.

## 3. Matters for Discussion

### 3.1 CEO/Secretariat Report

*Belinda Thomas* asked for an update on the refurbishment of the Secretariat office. *Andrew Mills* noted the delay with this due to COVID-19 requirements.

**Resolved B070/21:**
That the BOARD OF DIRECTORS notes the Report.
That the **BOARD OF DIRECTORS** accepts the report as read and tabled.

**Mover:** Vikki Qin  
**Seconder:** Belinda Thomas  
13 For / 0 Against / 0 Abstain

### 3.2 Finance and IT Report

**Prudence Wilkins-Wheat** asked for confirmation that the $120k approved for capex was appropriate to be used given the lockdown measures. **Andrew Mills** noted that the common room was deemed as necessary for capex expenditure and that other capex was placed on hold for now.

**Ruby Lotz** questioned the variance in budget in membership, marketing, and sponsorships. Andrew noted that variance was due to unrealistic budgeting for colleges which has been reforecast due to COVID.

**Resolved B071/21:**  
That the **BOARD OF DIRECTORS** notes the Report.

That the **BOARD OF DIRECTORS** accepts the report as read and tabled.

**Mover:** David Zhu  
**Seconder:** Telita Goile  
13 For / 0 Against / 0 Abstain

### 3.3 USU Activity Report

USUeats is providing approximately 200 Lockdown lunches a week for students and has kept chefs in work during lockdown.

Holme building has undergone maintenance in the Courtyard during lockdown. This work is to clear a blockage in a drain that has resulted in flooding to the elevator well.

USU is in the semi-finals for Worlds Debating Championships. Welcome Fest Sem.2 will be held entirely virtually. In an effort to increase clubs and societies activities on campus post-lockdown, Manning will be available for club bookings.

**P&C headlines**
- Employment hero has been implemented
- Staff newsletter launched
- Review of casual workers in line with legislation changes

**Jess Reed** noted the positivity that casuals have felt with the communication and transparency from management.

**Andrew Mills** noted the University has been positive in USU converting new bookable spaces for clubs and societies.
Cole Scott-Curwood asked how USU manages the WHS component of contractors. Jess noted that USU has a WHS induction program and only selects contractors from an approved list (approved by the University)

Resolved B072/21:
That the BOARD OF DIRECTORS accepts the report as read.

Mover: Cole Scott-Curwood
Seconder: Belinda Thomas
13 For / 0 Against / 0 Abstain

3.4 Report of the Honorary Secretary

Resolved B073/21:
That the BOARD OF DIRECTORS accepts the report as read.

Mover: David Zhu
Seconder: Marie Leech
13 For / 0 Against / 0 Abstain

3.5 Report of the Honorary Treasurer

Resolved B074/21:
That the BOARD OF DIRECTORS accepts the report as read.

That the BOARD OF DIRECTORS accepts the recommendations en bloc.

Mover: Isla Mowbray
Seconder: Telita Goile
13 For / 0 Against / 0 Abstain

3.6 Report of the Vice President

Resolved B075/21:
That the BOARD OF DIRECTORS accepts the report as read.

Mover: Belinda Thomas
Seconder: Vikki Qin
13 For / 0 Against / 0 Abstain

3.7 Report of the President

Motion: That the Chair moved to Ruby Lotz.

Mover: Marie Leech
Seconded: David Wright
13 For / 0 Against / 0 Abstain
**Prudence Wilkins-Wheat** noted the report as Read.

**Resolved B076/21:**
That the **BOARD OF DIRECTORS** accepts the report as read.

**Mover:** Vikki Qin  
**Seconded:** Belinda Thomas  
13 For / 0 Against / 0 Abstain

**Motion:** That the Chair be moved back to Prudence Wilkins-Wheat.

**Mover:** Cole Scott-Curwood  
**Seconded:** Marie Leech  
13 For / 0 Against / 0 Abstain

### 3.8 Other Matters for Discussion

3.8.1 **Report of the Director of Debates.**
Tabled and noted.

Recommendation: Sweeny Hughes be paid his honorarium.

**Resolved B077/21:**
That the **BOARD OF DIRECTORS** accept recommendation and report en bloc.

**Mover:** Belinda Thomas  
**Seconded:** Telita Goile

### 4. Open Question Time

**Emily Graetz** asked for clarification on the DSP policy. **Prudence Wilkins-Wheat** responded that the DSP update was to give more clarity and detail to the roles and responsibilities of the Director of Student Publications. **Andrew Mills** also noted that with the induction training it was important to update this policy.

Emily asked if a date has been set for Radical Sex & Consent Week. Prue responded that the date has originally been set for Week 2 of Semester 2, but now to be online and the new date to be set by the Women’s Collective.

Emily asked about if CathSoc have completed the empathy training. Prudence & Andrew noted that As of 30 July, the CathSoc has not currently undergone the training and therefore remained under suspension.

### 5. Matters for Decision

5.1 **Election of the Disabilities Portfolio Holder**

**Telita Goile** nominated herself and accepted the nomination.
**Prudence Wilkins-Wheat** support the nomination.

The Returning Officer declared **Telita Goile** as provisionally elected as the Disabilities Portfolio Holder.

### 5.2 Confidential Business

**Resolved B078/21:**
That the **BOARD OF DIRECTORS** moves in camera.

**Mover:** Ben Hines  
**Seconder:** Marie Leech  
13 For / 0 Against / 0 Abstain

### 6. Matters for Noting

**Resolved BC031/21:**
Pursuant to resolution B078/21, the Board moved out of camera at 3:23pm.

**Mover:** Belinda Thomas  
**Seconder:** Ruby Lotz  
13 For / 0 Against / 0 Abstain

### 7. Close of Meeting

#### 7.1 Next Meeting

The next meeting of the **BOARD OF DIRECTORS** is held on Friday 27 August 2021 at 1:00pm online via audio visual link.

The meeting closed at 2:56pm.