# MINUTES

## MEETING: BOARD OF DIRECTORS

**HELD ON:** 27 May 2022  
**TIME:** 1:02pm to 3:03pm  
**LOCATION:** Cullen Room, plus online via Zoom

### BOARD OF DIRECTORS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prudence Wilkins-Wheat</td>
<td>President, Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Ruby Lotz</td>
<td>Vice President</td>
<td>Present</td>
</tr>
<tr>
<td>Benjamin Hines</td>
<td>Honorary Treasurer</td>
<td>Present via audio visual link</td>
</tr>
<tr>
<td>Belinda Thomas</td>
<td>Honorary Secretary</td>
<td>Present</td>
</tr>
<tr>
<td>Kailin (Vikki) Qin</td>
<td>Director</td>
<td>Present via audio visual link</td>
</tr>
<tr>
<td>Telita Goile</td>
<td>Director</td>
<td>Present</td>
</tr>
<tr>
<td>Isla Mowbray</td>
<td>Director</td>
<td>Present</td>
</tr>
<tr>
<td>Cole Scott-Curwood</td>
<td>Director</td>
<td>Present</td>
</tr>
<tr>
<td>David Zhu</td>
<td>Director</td>
<td>Present</td>
</tr>
<tr>
<td>Du Du</td>
<td>Director</td>
<td>Apology</td>
</tr>
<tr>
<td>Nicholas Comino</td>
<td>Director</td>
<td>Present</td>
</tr>
<tr>
<td>David Wright</td>
<td>Senate Appointed Director</td>
<td>Present via audio visual link</td>
</tr>
<tr>
<td>Marie Leech</td>
<td>Senate Appointed Director</td>
<td>Present via audio visual link</td>
</tr>
<tr>
<td>Irene Ma</td>
<td>Immediate Past President</td>
<td>Apology</td>
</tr>
</tbody>
</table>

### USU STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Mills</td>
<td>Chief Executive Officer</td>
<td>In attendance</td>
</tr>
<tr>
<td>Tori Crisp</td>
<td>Assistant Board Secretary</td>
<td>In attendance</td>
</tr>
</tbody>
</table>

### OBSERVERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Khanh Tran</td>
<td>Honi Soit</td>
</tr>
<tr>
<td>Incoming Directors</td>
<td></td>
</tr>
</tbody>
</table>
### MINUTES

#### 1. Opening

1.1 The meeting opened at 1:02pm

The Chair delivered the Acknowledgement of Country.

#### 1.2 Apologies and Leaves of Absence

Resolved B38/22:
That the BOARD OF DIRECTORS noted Apology for Irene Ma and Du Du, online attendance for Benjamin Hines, Marie Leech, David Wright, Vikki Qin, Naz Sharifi, Alexander Poirier, and an early departure at 1:45pm for Belinda Thomas.

**Mover:** David Zhu  
**Seconder:** Belinda Thomas  
12 For / 0 Against / 0 Abstain; **Carried.**

#### 1.3 Disclosure of Conflicts of Interest

There were no disclosures of conflicts of interest.

#### 2. Meeting Administration

2.1 Minutes of the Previous Meeting

Resolved B39/22:  
That the BOARD OF DIRECTORS approves the minutes of the previous meeting including minor amendments re resolution B34/22 to be moved to Other Matters and that resolution B33/22 be amended to reflect that the Mover was Telita Goile.

**Mover:** Ruby Lotz  
**Seconder:** Nicholas Comino  
12 For / 0 Against / 0 Abstain; **Carried.**

2.2 Business Arising from the Minutes Not Addressed Elsewhere

Nil.

2.3 Endorsement of Circular Resolutions

Nil.

2.4 Motions on Notice

Nil.
3. **Matters for discussion**

3.1 **CEO/Secretariat Report:**

The CEO report was taken as read. The CEO then provided an update to the Board via a PowerPoint presentation, which followed the Finance Report.

CEO advised that an offer was being put to a candidate for Head of Marketing later today.

The Board requested that the vaccination policy be looked at following an update from ATAGI re 4th COVID vaccinations advised for certain groups. Noted.

The Board noted HostCo is showing marginal returns and requested a motion for a review into the overall performance. It was noted that ‘value contribution’ is not only reflected in the financial returns but extends to employment opportunities, skills development, etc.

The Board noted a conversation is needed with the incoming Head of Marketing re engagement at events with live performers as attendance can often be low and performers need to feel supported.

The Board noted engagement with arts students and Con students has improved. 2022 was the first year that Welcome Festival has been held at the Con. There was discussion around how USU engages with underrepresented campuses and student groups. Communication has improved but can always be better. Engagement with satellite campuses noted as a priority for next year.

**Action:** Management to advise Board at next meeting of updated govt. advice re booster vaccinations for COVID.

**Resolved B40/22:**
That the BOARD OF DIRECTORS approves the CEO report as read and tabled.

**Mover:** Cole Scott-Curwood  
**Seconder:** David Zhu  
12 For / 0 Against / 0 Abstain; **Carried.**

**Resolved B41/22:**
That the BOARD OF DIRECTORS requests a review of HostCo’s financial performance over the past 5 years and prospective pipeline for 2022 and beyond.

**Mover:** Cole Scott-Curwood  
**Seconder:** David Zhu  
12 For / 0 Against / 0 Abstain; **Carried.**

3.2 **Finance Report**

The Finance report was taken as read. Management noted that results are very good despite poor weather and public holidays in April and NTEU strikes in May.

**Resolved 42/22:**
That the BOARD OF DIRECTORS accepts the Financial report as read and tabled.

**Mover:** David Zhu  
**Seconder:** Ruby Lotz  
12 For / 0 Against / 0 Abstain; **Carried.**

### 3.3 USU Activity Report:
was noted above in 3.1 CEO Report.

### 3.4 Report of the Hon. Secretary

Report to be taken as read.

The Board noted that there has not been as much interest in the Club Communities Program as anticipated.

The Board also discussed the plan to house the PULP editorial team in the Resource Room in Manning House. It was noted that furniture for the office fit out had been ordered and we will monitor how this space works.

**Resolved B43/22:**  
That the BOARD OF DIRECTORS approves the report as read and tabled.

**Mover:** Telita Goile  
**Seconder:** David Zhu  
12 For / 0 Against / 0 Abstain; **Carried.**

### 3.5 Report of the Hon. Treasurer:

The Treasurer provided an oral report to the Board.

Report to be taken as read.

The Treasurer noted a strong surplus reaffirmed the recommendations and motions made last month. He congratulated the newly elected incoming Board Directors.

The Treasurer noted he is looking forward to the AGM on 30 May. The Board noted there needs to be a quorum of 60 USU Members at the meeting. It was also noted that the recommended changes to the Constitution will be taken as read.

The Board noted that the training around USU’s investment strategy should take place ahead of the next Board Meeting, availability permitting.

**Resolved B44/22:**  
That the BOARD OF DIRECTORS notes the Hon. Treasurer’s report as read and tabled.

**Mover:** Nicholas Comino  
**Seconder:** Isla Mowbray  
12 For / 0 Against / 0 Abstain; **Carried.**
3.6 Report of the Vice President

Report to be taken as read.
The Vice President thanked Senate-Appointed Director Dr Marie Leech for her time on the Board.

Resolved B45/22:
That the BOARD OF DIRECTORS approves the VP’s report as read and tabled.

Mover: Telita Goile  
Seconder: Cole Scott-Curwood  
12 For / 0 Against / 0 Abstain; Carried.

3.7 Report of the President:

Resolved B46/22:
That the Chair moved to Ruby Lotz.

Mover: Cole Scott-Curwood  
Seconded: David Zhu  
12 For / 0 Against / 0 Abstain; Carried.

The President also thanked Dr Marie Leech for her time on the USU Board as Senate-Appointed Director.  
The President noted the Board is attempting to set up a sports match with the SRC, possibly indoor soccer or basketball.  
The President also noted that Manning House may be soon upgraded to house the Disability Collective, pending funding approval.

Resolved B47/22:
That the BOARD OF DIRECTORS accepts the report of the President as read.

Mover: Nick Comino  
Seconded: Cole Scott-Curwood  
12 For / 0 Against / 0 Abstain; Carried.

Resolved B48/22:
That the Chair be moved back to Prudence Wilkins-Wheat.

Mover: Telita Goile  
Seconded: Cole Scott-Curwood  
12 For / 0 Against / 0 Abstain; Carried.

3.8 Other Matters for Discussion

The Board noted their congratulations for all involved in the recently held Revues.

There were no other matters for discussion.

4. Other Matters for Decision

No other matters for decision.

Belinda Thomas departed at 1:45pm
5. Open Question Time

**Student Medias Q&A with Honi Soit**

Honi Soit enquired about the new PULP editorial team. The President responded that they will likely be announced by USU Marketing by next semester.

Honi Soit raised a query about a complaint from SUEUA (Engineers Undergrad Assoc.) regarding the handling of a legal case which SUEUA protested at the recent USU Gala Awards evening. The President responded that there had been a disagreement about the handling of one particular case and that the characterisations being made were not accurate from her understanding. It was further noted that the USU is working to resolve the matter.

Honi Soit enquired about the University’s plans to increase the number of students at the Westmead campus to 20,000 by 2030 and asked if USU has had any communications regarding this plan. The President responded that there had been no specific conversations with the University about this, but that USU is already looking to engage more with all satellite campuses.

Student Media left the meeting at around 1:50pm.

**Resolved B49/22:**

That the BOARD OF DIRECTORS moves in camera.

- **Mover:** David Zhu
- **Seconder:** Telita Goile
- 11 For / 0 Against / 0 Abstain; **Carried.**

6. Close of Meeting

6.1 Next Meeting

The next meeting of the BOARD OF DIRECTORS is held on **Friday 24 June 2022** at 1:00pm in person in the Cullen Room, or via audio visual link.

The meeting closed at 3:03pm.