

# MINUTES

## MEETING: BOARD OF DIRECTORS

**HELD ON:** 10 March 2021

**TIME:** 11:00pm to 3.00pm

**LOCATION:** Reading Room, Holme Building

### BOARD OF DIRECTORS

Ruolin Ma	President, Chair	Present
Nick Forbutt	Vice President	Absent
Caitlin Brown	Honorary Treasurer	Via teleconference
Yinfeng Shen	Honorary Secretary	Via teleconference
Benjamin Hines	Director	Present
Ruby Lotz	Director	Present
Kailin Qin	Director	Via teleconference
Nicholas Rigby	Director	Via teleconference
Belinda Thomas	Director	Absent
Di Wang	Director	Via teleconference
Prudence Wilkins-Wheat	Director	Via teleconference
David Wright	Senate Appointed Director	Present
Marie Leech	Senate Appointed Director	Absent
Connor Wherrett	Immediate Past President	Via teleconference

### USU STAFF

Andrew Mills	Chief Executive Officer	In attendance
Marissa Scuteri	Minutes	In attendance

### MINUTES

<p><b>1. Opening</b></p> <p>The meeting opened at 11.09 AM</p> <p>The Chair delivered the Acknowledgement of Country.</p>
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### 1.1 Apologies and Leaves of Absence

**Apologies from:** Nick Forbutt, Belinda Thomas, Marie Leech

**Kailin Qin** was a late attendee at 11:20pm due to technical difficulties.

#### **RESOLVED B024/21**

**Mover:** Ben Hines

**Seconder** Nick Rigby

9 For / 0 Against / 0 Abstain

### 1.2 Disclosure of Conflicts of Interest

There were no disclosures of conflicts of interest.

## 2. Meeting Administration

### 2.1 Minutes of the Previous Meeting

The draft Minutes of the BOARD OF DIRECTORS held on 26 February 2021 was saved in the One Drive. Tabled and to be confirmed at the next Board Meeting.

### 2.2 Business Arising from the Minutes Not Addressed Elsewhere

No business arising from the Minutes not addressed elsewhere.

### 2.3 Open Question Time

No questions

### 2.4 Motions on Notice

#### 2.4.1 Appointment of Chief Executive Officer

**The Board** noted Andrew Mills is appointed on an open-term contract, to be reviewed every three years by the Board.

**Motion:** The USU Board of Directors appoint Andrew Mills to the position of Chief Executive Officer.

#### **Resolved B025/21**

**Motion Moved:** Prudence Wilkins-Wheat

**Seconded:** Ben Hines

9 For / 0 Against / 0 Abstain

#### 2.4.2 Regulations Amendment – Elections

**The Board** discussed the Electoral Regulations as marked up, and proposed some changes to language.

**Resolved B026/21**

The Board approves the changes to USU Regulations, with amendments, for the conduct of elections.

**Motion Moved:** Yinfeng Shen

**Seconded:** Ben Hines

9 For / 0 Against / 0 Abstain

**3. Matters for Discussion****3.1 Amended timelines of Election related dates**

**The Board** noted the change in election dates in line with the electoral regulations. It was noted the calendar in the Holme foyer needed to be updated with the new dates.

**Resolved B027/21**

The Board approves the Election dates.

**Mover:** Ruby Lotz

**Seconded:** Prudence Wilkins-Wheat

9 For / 0 Against / 0 Abstain

**4. Matters for Decision****4.1 Other matters for Decision**

There were no other matters for decision.

**5. Matters for Noting****5.1 Other Matters for Noting**

No other matters for noting.

**6. Close of Meeting****6.1 Next Meeting**

The next meeting of the BOARD OF DIRECTORS is held on Friday 26 March 2021 at 1:00pm in a location to be determined and will be held in person.

The meeting closed at 11.34 AM